

XAVIER

STEM STARS INSTITUTE

MENTOR AND MENTEE CONTRACT FOR 2017-2018 SCHOOL YEAR
FEBRUARY 5, 2017

MS. AHDIJA DONATTO

STEM STARS MENTORS

Date

Dear STEM STARS Mentors,

Congratulations on agreeing to become a mentor for STEM STARS Institute. Your commitment with STEM STARS will embark on a rewarding and worthwhile endeavor. The reinforcement you give to a pre-service teacher will support their continued professional development.

We would like to extend a personal thanks to you for your willingness to ensure a successful experience for our incoming teachers.

Sincerely,

STEM STARS Institute



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Mentoring and Mentee Contract

I, _____, agree to participate in the Jackson State University Master of Arts in Teaching program as a STEM STARS mentor. I am undertaking participation in mentoring activities without expectation that the relationship will provide access to any specific job or new job-related networking contacts. I will fulfill the role of a mentor according to the role described as noted in the STEM STARS Mentoring Guide (See Attachment).

IT IS AGREED as follows:

- 1. Services
 - 1.1 The mentor has agreed to provide mentoring services to the mentee, on the terms of this agreement.
 - 1.2 The services will consist of meetings and/or phone calls and/or emails or other written communications between the mentor and mentee. The duration, frequency and exact content will be agreed upon by the mentor and mentee.
- 2. Liability
 - 2.1 Neither the STEM STARS Institute nor the mentor will be liable to the mentor or to any third party for any loss, damage, costs or liabilities suffered because of this agreement, the existence of the relationships between the parties or the services provided.
 - 2.1.1 The mentee shall not at any time be obliged to act on any information, suggestion, advice or guidance given by the Mentor as part of the services, but if and to the extent that the mentee does so, it shall do so at the mentee’s own risk. The mentee hereby unconditionally and irrevocably waives any rights of action the mentee may have against the mentor in relation to any such information, suggestions, advice or guidance.
 - 2.1.2 The STEM STARS Institute is not (and the mentee and the mentor acknowledge that the STEM STARS Institute is not) liable for the services provided by the mentor or for any acts or omissions of the mentor.



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3. Confidentiality

- 3.1 The university, mentor, and the mentee hereby permit the STEM STARS Institute to refer to the mentee, the mentor, and the existence of the arrangement contemplated by this agreement in any publication or material it may use to publicize and promote the work of the STEM STARS Institute.
- 3.2 Neither the mentee nor the mentor may use or mention the STEM STARS Institute’s name, logo or any other intellectual property of the STEM STARS Institute and of their publicity materials or announcements, without the prior written consent of executive director of the STEM STARS Institute.
- 3.3 The mentee and the mentor will keep in strict confidence the existence and content of this agreement and the mentee shall keep confidential all information, suggestions, advice or guidance provided by the mentor to them as part of the services.
- 3.4 All parties will keep in strict confidence all and any confidential information that is obtains by either party as a result of the arrangements contemplated by this agreement.

SIGNED as a DEED by Mentee of STEM STARS Institute

_____ Date _____

SIGNED as a DEED by Mentor of STEM STARS Institute

_____ Date _____



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